

## Minutes

Regular Meeting of the Board of Directors – Tompkins County SWCD  
June 13, 2016  
170 Bostwick Road, Ithaca, NY 14850

Present: David McKenna, Alan Teeter, Jim Dennis, Dan Carey  
Staff: Jon Negley, Kym Jackson  
Agencies: Patrick Barry, Justin Olsen, David Mortensen, NRCS

Alan Teeter, Vice Chair, called the meeting to order at 3:31pm. A quorum was present.

There were no additions or changes to the agenda.

D. McKenna moved to approve the minutes as presented. J. Dennis seconded. No discussion. Carried.

J. Dennis moved to approve the minutes of the Special Board Meeting, May 23<sup>rd</sup>. A. Teeter seconded. No discussion. Carried.

D. Carrey arrived at 3:35pm.

### Reports of Other Agencies:

Patrick Barry read his written report and it is attached. He also added the DUNS and SAMS issues they were encountering on some projects were resolved for future contracts. The processing software has been improved, as well.

Alan Teeter turned the meeting over to Dan Carey.

J. Negley presented some of the material discussed at the recent NYS SWCC meeting in Cortland.

- The NYS SWCC is in the process of providing an Administrative Manual update
- Climate Resilient Farming Program application information will soon be available on the NYS Grants Gateway
- With the increase in Part C funding, possible project ideas should be established in early July for a 2017 project(s).
- Jon will provide a list of meetings and/or trainings available for the remainder of the year which would qualify towards performance measures
- J. Negley met with NYSDEC after the meeting to discuss the Cayuga Lake TMDL project and how it may affect the Districts. Currently, the program is voluntary and will be strictly phosphorus measurements. Land owners who participate will also receive bonus points for grant funding. The District may be providing information in the future, participating in preparing community messages and meeting with various towns and villages. The NYSDEC may also hold informational meetings in the various towns.

### Staff/Project Reports:

Paul Gier and Angel Hinickle provided written reports and they are attached. In addition, James Balyszak provided an update on the Hydrilla project. The RFP and 2016 contracts have been finalized. The District has submitted applications for pesticide application permits and they are currently being reviewed. The review usually takes approximately 21 days. Landowners affected are being notified and signage will be posted soon. The District will be receiving more funding from NYS Parks and it will probably support James' salary in 2017. James is also working on an extension of the NYSDEC contract as it ends in August. James departed the meeting.

### Financial Report:

A. Teeter moved to approve the financial reports for the month of May. J. Dennis seconded. The overage on Part B money which was spent for the Tire Collection Event was discussed. J. Negley will ask NYS SWCC if Part C funds can be used to cover the overage. He will report back with the answer at the next Board Meeting. He will also prepare a draft budget for 2017 and distribute it to the Board prior to the next meeting for their approval. A vote was taken and the financial reports were approved. Motion Carried.

D. McKenna moved to approve the June, 2016 Vouchers. A. Teeter seconded. A vote was taken and the vouchers listed in the Board Packet were approved. Motion Carried.

Pat Barry, Justin Olsen, and Dave Mortensen departed.

D. Carey moved to go to Executive Session to discuss personnel matters at 4:22pm. D. McKenna seconded. All were in favor of closing the meeting and going into Executive Session. Carried. Executive Session adjourned at 4:42pm. All in favor. Carried. A Seasonal Worker was selected and Angel's Parental Leave Request was approved.

### Old Business

- Review Draft of Workplace Violence Prevention Training Program was tabled until the next Board meeting as J. Negley and K. Jackson are meeting with Jackie from Tompkins County Risk Management tomorrow to discuss the program and available trainings from the County.
- Resolution #2016-30 – AMENDED - Entering into contract agreement #DEC01-C00096GG-3350000 and #DEC01-C00094GG-3350000 with the New York State Department of Environmental Conservation (NYSDEC). J. Dennis made the motion to approve, D. McKenna seconded. A contract amount has been corrected to actual. A vote was taken and the adoption of Resolution No. 2016-30 AMENDED was accepted. Motion carried.

### New Business:

- Resolution #2016-31 – Purchase of GPS equipment under NYSDEC contract. D. McKenna made the motion to approve, J. Dennis seconded. A vote was taken and the adoption of Resolution No. 2016-31 was accepted. Motion carried.
- Resolution #2016-32 – Purchase of Hydroseeding materials under NYSDEC contract. J. Dennis made the motion to approve, D. McKenna seconded. There was a discussion on how to select the line item and/or the vendor from the bid results. It was established that the lowest bid for each line item will be used. A vote was taken and the adoption of Resolution No. 2016-32 was accepted. Motion carried.

### Announcements/Meetings:

D. Carey moved to adjourn the Regular Meeting at 5:16pm. All in favor. Carried.

Next meeting date:

July 11, 2016 at 3:30pm.

Respectfully Submitted:

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Kym Jackson, Secretary

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Dan Carey, Chair